

Worth Unlimited for Waltham Forest

434 Forest Road, Walthamstow, London, E17 4PY

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Inspiring Hope Together

Driver for Mobile Youth Venue JOB DESCRIPTION

Hours: 4 to 8 hours per week (afternoon/evenings)

Purpose: To drive the Worth Unlimited Mobile Youth Venue from its depot to locations in Waltham Forest, so that the youth work team can deliver projects and activities that help young people.

Accountability: The post holder is accountable to the Branch Leader.

Duties to be undertaken:

Main Functions:

- Complete necessary checks on the MYV (oil, water, lights etc.) to make sure that the vehicle is roadworthy before leaving the depot. Ensure the vehicle is not used if it is unsafe to do so.
- Drive the MYV vehicle from the depot to youth work sessions in a safe, legal and professional way, ensuring that it arrives on time and is ready for service.
- Check fuel levels for the vehicle and generator and refill if necessary.
- Communicate with colleagues when it is safe to do so, about any delays or issues which will affect the start of a session.
- Ensure equipment is accessible and working for the youth workers and young people during the sessions.
- Participate in youth work sessions, assisting the youth work team as needed and engaging positively with the young people attending.
- Report any faults or concerns to the Branch Leader as soon as practical.
- Ensure the vehicle is left tidy at the end of each use and is parked and secured back at the depot.

Other Responsibilities:

- Reflect the values of the organisation at all times while on duty.
- Behave in a friendly and professional way to young people and colleagues
- Complete necessary administrative tasks and paperwork relevant to their work.
- Meet regularly with the Line Manager for formal supervision.
- Ensure that all relevant Worth Unlimited policies are implemented throughout any work carried out including Child Protection policy.
- Attend training as required to fulfil the role of a professional driver. Examples are Health & Safety training, Child Protection training and Disability Discrimination training.

worthunlimited.co.uk

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Worth Unlimited Head Office, 434 Forest Road, London, E17 4PY

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- Complete other reasonable tasks appropriate to the post as deemed necessary by the Branch Leader.

Additional Notes:

- A high visibility vest must be worn in the Depot and while the vehicle is being driven.
- All safety accidents/incidents should be reported using the organisation's reporting procedure.
- A valid driving licence must be held at all times. Any convictions or points should be reported to the Branch Leader as early as possible.