

## Job Description

**Job Title:** Development Worker (Chelmsley Wood)

**Accountability:** The holder of this post is accountable to the East Birmingham Branch Leader.

**Job Summary:** The main purposes of this post are to lead and develop the youth work provision in the Chelmsley Wood area, in partnership with Three Trees, as well as contributing to the wider youth work of our East Birmingham and North Solihull branch of Worth Unlimited.

### Duties to be undertaken:

#### Practice

1. Lead the delivery of sessions of youth work and outreach, identifying and engaging with marginalized and disaffected young people working through the various stages of identified youth work models, primarily but not exclusively in the Chelmsley Wood area, in partnership with Three Trees. This is likely to be at least 5 sessions of youth work per week.
2. Oversee the development and delivery of other relevant projects and programmes to develop supportive interventions among young people that are contacted.
3. Ensure that all monitoring records are kept as appropriate, both for internal evaluation and for funders reports.
4. Contribute to initiatives and actions that monitor and increase the quality of our work with young people.
5. Ensure that personal practice and projects are carried out within the policy framework of Worth Unlimited.

#### Management

6. Meet as appropriate with others in the staff team to plan and prepare for projects.
7. Recruit, train and support volunteers to contribute the ongoing work of Worth Unlimited.
8. Ensure budget monitoring is completed for areas of responsibility and respond to monitoring and reporting schedules from funders as appropriate.
9. Meet regularly with the Branch Leader for managerial supervision.

#### Strategic

10. Lead the development and implementation of strategy around our new youth work partnership in Chelmsley Wood as well as contribute to the overall strategy of the branch.
11. Make contact with, build knowledge of and develop professional working relationships with other local agencies likely to include the Police, the local Youth Service, Teachers, Learning Mentors, Local Community Networks, other youth providers, and the local Christian communities, in order to promote and advocate on behalf of the branch and build positive partnerships that bring better opportunities for young people.
12. Identify suitable funding opportunities and to prepare applications for funding where appropriate.

#### Other

13. Be involved in the promotion and development of Worth Unlimited both in East Birmingham/Solihull and nationally. This includes contributing to fundraising initiatives and events where appropriate.
14. Participate in national Worth Unlimited events and initiatives as required, including attending the Annual Worth Gathering event.
15. Undertake personal and professional training and development as appropriate.
16. Any other relevant tasks as directed by the Branch Leader.